

U.S. Communities Office Depot Discount Program – Update

Any library director who has not enrolled in the expanded Pittsburgh District Library Center U.S. Communities Office Depot discount plan can do so at any time. District Services has negotiated additional savings on office supplies through Office Depot.

If you decide to participate after reviewing the information below, just call the Office Depot Major Accounts Manager, Greg Babbs at 1.877.353.9100 x4107 to begin taking advantage of the great pricing. If you already have an existing account with Office Depot, you can keep the same account number and Greg will enroll you in the Pittsburgh District Library Center Plan. Please be prepared to give Greg the name of contact person at your library, shipping address, email address, telephone number, and tax exempt certificate.

Office Depot Program discounts include:

- Office Supply Core List and the School Core List of over 1,000 items are discounted up to 85% off of list price; paper and toner included
- Another Top Items list discounted up to 85% and another rotating Wild Card list of 50 items discounted at the same high percentage
- Everyday Office Essentials (EOE) catalog available in July discounted up to 70% off list price
- Remainder of the general line Catalog discounted up to 45% off list price
- Majority of promotional products discounted 20% off catalog pricing
- Printing and binding services aggressively discounted in stores, online and at Regional Print Facilities
- Business machines at market (universal) pricing
- Free shipping; in-stock items ordered by 5pm will be delivered the next business day
- Enrollment for staff in the new Store Purchasing Card Program which entitles all your employees to the same generous discounts on all personal purchases made at any Office Depot store.